**ALB FIRMS TO WATCH 2015 SUBMISSION FORM**

**ALB“2015年最值得关注的律所”评选报名表**

**\*** Entries open to Asian firms as well Asian offices of non-Asian (international) law firms

亚洲律所以及国际律所在亚洲办公室均可参选

\* Only one entry per law firm is allowed

一个律所只能提交一份报名材料

\* Firms must have 10 or less partners across its Asian offices

律所在亚洲区域必须只能有10名以下合伙人

\* Deadline for submission is Friday, Dec. 19, 2014

报名截止日期是2014年12月19日

**Basic information**

**基本信息：**

Name of law firm:

律所名称：

Location of Asia office(s):

亚洲办公室地点：

Year established (in Asia for international law firms):

律所建立时间（国际律所请填写亚洲办公室的建立时间）：

Number of partners in Asia:

在亚洲的合伙人数量：

Number of fee-earners in total in Asia:

在亚洲的员工总数：

**Mandatory questions**

**必填问题：**

1) New office openings since Nov. 1, 2013 (if any)

1）从2013年11月1日起建立了哪些新办公室（如果有）

2) Major deals advised on in this time period

2）在这段期间内参与了哪些重要交易

3) Significant increase in headcount within this time period

3）在这段期间内员工总数增长了多少？

4) Increase in revenue (if you are at liberty to reveal the same)

4）公司收入增长（如果允许透露）

5) Other kinds of expansion

5）其他方面的增长

**Optional questions**

**选答题：**

1) What have been the main drivers behind your growth in the past 12 months?

1）贵公司在过去12个月内增长的主要原因是？

2) How would you describe your strategy for growth?

2）贵公司增长的策略是什么？

3) Have there been in changes in business conditions to your advantage?

3）业务情况有哪些方面的改善？

4) Who have been the key members of your team in this phase? Why?

4）在业务情况改善的过程中，哪些人起到了关键作用？

5) What do the next 12 months hold for your firm?

5）贵公司在未来12个月有哪些展望？